

City Manager

One South Huron Street, Ypsilanti, MI 48197
 Phone: (734) 483-1810 Fax: (734) 483-7260

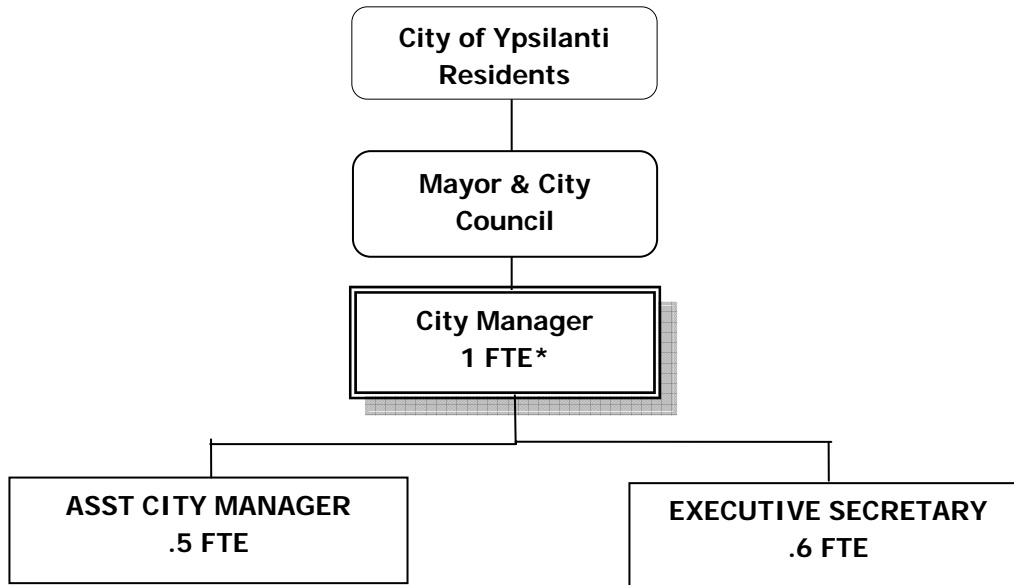
Our Mission

The City Manager shall be the chief administrative officer of the City, responsible to the Council for the administration of All City affairs placed in the Manager's charge by or under this Charter.

Our Vision

To have an open, transparent and accessible decision making process.
 To maintain fiscal solvency and sustainability.
 To provide customer friendly service

How We Are Structured



* Full Time Employee

CITY MANAGER	SERVICES WE PROVIDE(PROGRAMS)
External Representation	To represent the City's interests at the local, regional & state levels of government
Internal Representation	Coordinating issues to appear on City Council meeting agendas
	Coordinating the annual goal setting process
	Coordinating Economic Development activities

CITY OF YPSILANTI 2008 - 2009 ANNUAL BUDGET

<u>What We Do</u> - - - - - ▶	<u>What We Produce</u> - - - - - ▶
(Process and Activities)	(Outputs)
Direct and supervise the administration of all departments, offices and agencies of the city, except as otherwise provided by this Charter or by law	Police Services, Fire Services, Public Services, Financial Services, Administrative Services and Legal Services are delivered to the public in a fair, coordinated and cost effective manner
See that all laws, provisions of this Charter, and acts of the City Council, subject to enforcement by the City Manager or by officers subject to the Manager's direction and supervision, are faithfully executed	Ordinances and laws are enforced by the Police, Fire, and Building Departments and are prosecuted by the City Attorney;
Prepare and submit the annual budget and capital program to the City Council;	A balanced and Capital Improvement program budget is presented to City Council, is prepared based upon council priorities and adopted within Charter requirements'
Submit to the City Council and make available to the public a complete report on the finances and administrative activities of the City as of the end of each fiscal year;	City finances are audited annually by an independent auditing firm and findings are presented to City Council and are available to the public;
Make such other reports as the City Council may require concerning the operations of City departments, offices and agencies subject to the City Manager's direction and supervision and shall submit such reports to all Members of Council;	Recent reports include Regional Police study, Water Street redevelopment options; Obsolete Property Reduction Act as an economic redevelopment tool, Compliance with the Living Wage Ordinance;
Keep the City Council fully advised as to the financial condition and future needs of the City	Budget Reports are provided to City council on a quarterly basis in addition to long-term financial forecasts.
Make recommendations to the City Council concerning the affairs of the City;	Recommendations include participating in a functional fire district with the City of Ann Arbor, applying for critical bridge funding for LeForge and Spring Street bridge repairs, locating a business incubator in Downtown, granting a Payment in Lieu of Taxes and municipal services agreement for Chidester Place;
Provide staff support services for the Mayor and Council Members	The Council Information Letter, which contains updates, information and potential issues is presented to City Council on a regular basis.

<u>Who We Serve</u> - - - - - ▶	<u>What We Are Accomplishing</u>
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CITY OF YPSILANTI 2008 - 2009 ANNUAL BUDGET

(Customers)	(Outcomes)
City Council	Advancement of City Council policies, Support to Council members so they have adequate information to make informed decisions
Residents of City of Ypsilanti	Delivery of city services in a cost-effective, unbiased and impartial manner
City Departments	A motivated, well-trained work force to serve the residents of the City

<u>Who we are working with</u> - - - ▶	
(Partners)	
County Departments	County Board members and County Administrator's staff
Eastern Michigan University	The President, Vice Presidents and Deans
Washtenaw Metro Alliance	Representative from Washtenaw County, city of Ann Arbor and Ann Arbor, Pittsfield, Scio, Superior and Ypsilanti Townships
Ypsilanti Chamber of Commerce	Executive Director and Board Members
State of Michigan	State Senator Brater, State Representative Smith, Officials from the Michigan Economic Development Corporation, Department of Environment Quality, Michigan State Housing Development Authority and Department of Natural Resources, Michigan Department of Transportation
City of Ypsilanti	City Department Heads, DDA Executive Director, Public Housing Executive Director, Board and Commission Members
Ypsilanti Community Utilities Authority	Executive Director and City Representative
Ypsilanti School Board	Superintendent and
Volunteers	Committee members involved with Freighthouse and Parkridge